



# Official Transcript Request Form



To be submitted to applicant's current school. Application deadline: February 2nd, 2018

## TO THE PARENT:

Student's Name: \_\_\_\_\_

Current School, address, city, state, country, email, phone, fax:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Student's Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Month Day Year

## Please read and sign the statement below:

I hereby authorize for the student named above, the release of school records, including an official transcript of all grades for the current academic year and the past two academic years as well. Transcripts are confidential and will be viewed exclusively by the staff and faculty at SDFAS. I acknowledge and understand that I waive my right to read the confidential teacher and administrator recommendations.

Signature of Applicant's Parent/Guardian: \_\_\_\_\_

Applicant's Parent/Guardian (please print): \_\_\_\_\_ Date: \_\_\_\_\_

## TO APPLICANT'S CURRENT SCHOOL:

Please send the following information via mail or email no later than February 2nd, 2018.

- Official Transcripts, Report Cards, all grades earned for courses taken to date
- Attendance records
- Immunization records

All records should include this year up to date and the last two academic years (fall 2017 and 2016-2017 as well as 2015-2016), if applicable.

Please send to: The San Diego French-American School - Admissions Office  
6550 Soledad Mountain Road, La Jolla, Ca 92037  
Email: [admissions@sdfrenchschool.org](mailto:admissions@sdfrenchschool.org) Fax: (858) 459 2670

Thank you for your assistance.

Should you have any questions, please contact the Admissions Office at (858) 456 2807 ext.306

The SDFAS believes that all persons are entitled to equal opportunity and the School does not discriminate against qualified applicants because of race, color, religion, sex, sexual orientation, national origin, ancestry, citizenship, age, physical disability, mental disability, or medical condition.