



**SDFAS Mission**

San Diego French-American School offers an exceptional bilingual education within a vibrant international community, preparing students to become confident, responsible and engaged global citizens.

**SDFAS Core Values**

Open-mindedness. Intellectual Curiosity. Integrity. Empathy. Resilience.

**JOB DESCRIPTION**

**Teacher Assistant**

*August 2020*

Responsible for assisting the Preschool or Kindergarten Lead Teacher in managing and caring for the well-being of students in the classroom, in the bathroom and on the playground within the context of implementing a program of activities that promote the academic, social, emotional and physical development of each child enrolled in the program.

**REPORTING AND SUPERVISION:**

Teacher Assistants at SDFAS report to their classroom teacher and above him/her to the Administrative Director of the Preschool. When acting as extended care staff for before or afterschool care, reporting is to the Enrichment Manager.

**RESPONSIBILITIES AND DUTIES:**

- Assist Lead Teacher and collaborate closely with her/him in implementing the daily program of activities based on best practices and researched principles of child development and in accordance with the program's curriculum, social-emotional learning program (*Responsive Classroom*) and school culture
- Observe each child daily to assess skills, interests, and needs and use this information to facilitate learning and growth
- Maintain a well-organized, safe and attractive classroom environment conducive to the optimal growth and development of children (including maintaining classroom cleanliness and keeping materials neat and arranged)
- Actively supervise students during class time, bathroom time, lunch time, transition times and during recess times
- Develop a positive relationship with each child and promote the development of autonomy, self-esteem and self-discipline
- Intervene with vigilance and respect to help any child in need, prevent accident or injury to the degree possible, and in any situation requiring assistance

- Establish a positive relationship with each child's family
- Perform other duties as required or assigned, including acting as extended care staff before or after school or bus monitor duties before or after school, if asked

**QUALIFICATIONS:**

- Intermediate, advanced or near-native or native French speaker strongly preferred but not absolutely required
- 12 ECE units in Early Childhood Education including at least the following three core courses:
  - 1-Child/human growth and development
  - 2-Child/family/community or child and family relation
  - 3-Programs/curriculum.
- Minimum of 6 months - 1 year of teaching or assistant teaching (or related) experience.
- Demonstrated experience, interest and ability in working with young children
- Demonstrated strong knowledge of established principles and best practices in early childhood development
- Willingness to work flexible hours in order to meet the needs of the program.

**PHYSICAL CAPABILITIES:**

- Be able to lift 25-30 lbs.
- Be able to walk, squat/kneel, sit on floor, see, hear, and speak with children to ensure children's health and safety

**SALARY & BENEFITS:**

Salary commensurate with education and experience and in accordance with the school's established salary scale for Assistant Teachers (approx. \$14 - \$19 per hour). Competitive benefits which include medical, dental and vision offered by the school at 100% of premium.